



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, May 4, 2021

IMPORTANT NOTICE

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. In accordance with the Executive Order N-29-20, the Council Chamber will be closed to the public. As always, the public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Submission of Public Comments: For those wishing to make public comments on non-agenda and agenda items you may submit comments via email or by phone.

Email: Please submit your comments to cityclerk@covinaca.gov by 6:00 p.m., Tuesday, May 4, 2021. Please enter "PUBLIC COMMENT" (and the agenda item number if applicable) in the subject line. Public Comments will be forwarded to Council for review prior to the meeting.

Phone: Please provide your name and number to cityclerk@covinaca.gov or 626-384-5430 prior to the close of the public comment period or the close of the comment period for the specific agenda item you wish to provide comment on. Please enter "PUBLIC COMMENT" (and the agenda item number if applicable) in the subject line. Staff will call you at the appropriate time.

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 PM**

CALL TO ORDER

ROLL/CALL

Council/Agency/Authority Members: Walter Allen, III, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez

PUBLIC COMMENTS

For those wishing to make public comments on closed session items please submit your comments by email to cityclerk@covinaca.gov by 6:00 p.m., Tuesday, May 4, 2021. Please enter "PUBLIC COMMENT – Closed Session" in the subject line. Public Comments will be forwarded to Council for review prior to the meeting. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each, unless, for good cause, the Mayor/Chairperson amends the time limit.

CLOSED SESSION

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

A. Government Code §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Property:	Vacation of Geneva Place
Agency Negotiator:	Chris Marcarello, City Manager
Negotiating Parties:	Bentley Real Estate, LLC (Hassen)
Under Negotiation:	Price and Terms of Payment

B. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS:

Agency	Anita Agramonte, Administrative Services Director
Designated	Suzanne Stone, Human Resources Manager
Representatives:	

Employee	American Federation of State, County and Municipal
Organizations:	Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)

C. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS:

Agency Designated	Anita Agramonte, Administrative Services Director
Representatives:	Suzanne Stone, Human Resources Manager

Unrepresented	Mid-Management, Supervisory and Professional, and
Employees:	Confidential and technical Employees; and Executive Employees (excluding the City Manager)

RECESS

CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY JOINT MEETING—OPEN SESSION 7:30 PM

RECONVENE AND CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Led by Councilmember Allen

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

- A. National Police Week
- B. Municipal Clerks' Week
- C. Small Business Week

PUBLIC COMMENTS

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COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the April 6, 2021, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 04 06 Minutes CC

CC 2. Minutes

Staff Recommendation:

Approve the Minutes of the April 20, 2021, Special Closed Session Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 04 20 Minutes CC Spc Mtg Closed Session

CC 3. Minutes

Staff Recommendation:

Approve the Minutes of the April 20, 2021, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 04 20 Minutes CC

CC 4. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$3,118,219.78

Agenda Report - Payment of Demands Apr 2 - Apr 15, 2021 - Pdf

CC 5. Confirmation of Mayor's Appointments to Intergovernmental Agencies and Covina Board and Commissions, and Adoption of Resolution CC 2021-46 Appointing the City's Representative and Alternate on the City Selection Committee

Staff Recommendation:

1. Approve the Mayor's designation of delegates and alternates to Intergovernmental Agencies and City of Covina Boards and Commissions; and
2. Adopt **Resolution CC 2021-46** appointing the City's representative, Mayor Jorge Marquez, and alternate, Councilmember Walter Allen, III, to act on behalf of the City of Covina at meetings of the City Selection Committee.

Agenda Report - Mayor's Appts to Intergovt Agencies and Boards & Comm 2021 - Pdf

CC 6. Covina Park Improvement Project - Basketball Court Resurfacing Project

Staff Recommendation:

1. Award the Contract for the Covina Park Improvement Project - Basketball Court Resurfacing Project to E.C. Construction Co. as the lowest responsive bidder in an amount not-to-exceed \$60,485 and authorize the City Manager to execute the Agreement; and
2. Authorize an amount of \$6,000.00 (approximately 10%) as a contingency to cover the cost of unforeseen construction expenses.

Agenda Report - Covina Park Improvement - Basketball Court Resurfacing Project - EC Construction - Pdf

CC 7. Revise the Existing Water Distribution Operator III, Water Distribution Supervisor, and Water Systems Supervisor Job Descriptions and Specifications to Ensure the Required Certifications and Essential Functions are Accurate and Relevant for Each Position

Staff Recommendation:

That the City Council approve the request to revise the existing Water Distribution Operator III, Water Distribution Supervisor, and Water Systems Supervisor Job Descriptions and Specifications to ensure the information accurately reflects the essential job functions for each position and ensure the required State Water Resources Control Board certifications for Water Distribution Supervisor and Water Systems Supervisor positions accurately meet the City's water operating permit requirements and are relevant to the required job duties.

Agenda Report - WDO III, WDS, and WSS Job Descriptions and Specifications Revised - Pdf

CC 8. Amendments to Professional Services Agreements between the City of Covina and Four (4) Planning and Environmental Consulting Firms

Staff Recommendation:

1. Approve Amendments to Professional Services Agreements between the City of Covina and pre-qualified Planning and Environmental Consulting Firms (Civic Solutions, PSOMAS, Michael Baker, and Ultra Systems) which extend the term of the agreements to December 31, 2023 with the option for an additional two years and include Section 22 "Amendment of Agreement" which will authorize the City Manager to sign an amendment on the City Council's behalf for certain changes such as a name change, non-monetary changes in the scope of work, extension of time, and termination of Agreement; and
2. Authorize the City Manager to execute the Amendments.

Agenda Report - Amendments - On-Call Planning and Environmental Svcs - Pdf

PUBLIC HEARINGS - NONE.

CONTINUED BUSINESS - NONE.

NEW BUSINESS

- NB 1. Discussion and Consideration of Resolution CC 2021-47, A Resolution of the City Council of the City of Covina, California, Of a Vote of No Confidence in Los Angeles County District Attorney George Gascón

Staff Recommendation:

That the City Council discuss the Special Directives issued by the Los Angeles County District Attorney's Office, consider adoption of **Resolution CC 2021-47** related to the Directives and provide further direction to staff.

[Agenda Report - Resolution CC 2021-47 Vote of No Confidence - LA County DA George Gascón - Pdf](#)

- NB 2. An Ordinance of the City Council of the City of Covina, California, Changing the Date of the City's General Municipal Election from the First Tuesday After the First Monday in March of Even-Numbered Years to the Date of the Statewide Primary Election in Even-Numbered Years in Response to Senate Bill 970, Adjusting Terms in Office Accordingly, and Repealing Ordinance 17-18

Staff Recommendation:

Waive full reading, read by title only, and introduce for first reading **Ordinance 21-04**, An Ordinance of the City Council of the City of Covina, California, Changing the Date of the City's General Municipal Election from the First Tuesday After the First Monday in March of Even-Numbered Years to the Date of the Statewide Primary Election in Even-Numbered Years in Response to Senate Bill 970, Adjusting Terms in Office Accordingly, and Repealing Ordinance 17-18.

[Agenda Report - Ord 21-04 Election Date Change - Pdf](#)

- NB 3. Discussion of a Policy Regarding Invocations at Meetings of the City Council and Consideration of Resolution CC 2021-48, A Resolution of the City Council of the City of Covina Establishing a Policy Regarding Invocations at City Council Meetings

Staff Recommendation:

That the City Council discuss the proposed invocation policy and provide further direction to staff.

[Agenda Report - Resolution CC 2021-48 Invocation Policy - Pdf](#)

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, May 18, 2021, at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, May 4, 2021, meeting was posted on April 29, 2021, on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina; and the Covina Public Library, 234 N. Second Avenue, Covina.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.